

# Certification Part I



**Ministry of Labour (MOL)-approved Certification Part I training, also known as *Basic Certification* training,** is the first of a three-part process to attain and maintain Certification status for joint health and safety committee members in Ontario. See the WHSC product sheet entitled, *Certification Training: The Process* for details.

WHSC's *Basic Certification* training was one of the first to be approved by the MOL. It is applicable to all provincially-regulated workplaces. Participants gain a full understanding of occupational health and safety legislation, including rights and responsibilities of the workplace parties and certified reps in particular. Equally important, participants learn about general hazard control and prevention theory and best practices for administering workplace health and safety policies and programs.

The law mandates this program to be a minimum of three days. Believing this minimum insufficient to ensure all essential learning objectives are met, the WHSC's comprehensive program is delivered over four days.

**WHSC *Basic Certification*** training consists of the following modules:

- Introduction
- The Internal Responsibility System
- Understanding the Law
- Employer Responsibilities
- Worker Participation
- Enforcement
- Joint Health & Safety Committees
- The Certified Member
- Human Health
- Health & Safety Policy and Program
- Hazard Identification
- Hazard Assessment
- Hazard Control
- Workplace Inspection
- Workplace Investigation
- Policy and Program Review.

**Note:** Following completion of *Basic Certification* training, or Certification Part I training, candidates must then complete *Workplace Hazard-Specific Certification* training, or Certification Part II training, within six months of completing *Basic Certification* to become fully certified. Within three years of completing Part II training, certified members must also complete *Certification Refresher* training and every three years thereafter. See other Certification-related WHSC product sheets for details.