



JOB POSTING

CONSTRUCTION TRAINING SPECIALIST

Location: Markham Office, 675 Cochrane Drive, Suite 710 East Tower, Markham, ON, L3R 0B8

Wage: Schedule 2 employee as defined in the Collective Agreement between COPE 343 and WHSC. Wage range: \$2,059.25 /week (start rate) - \$2,152.27 /week (one-year rate).

The Workers Health and Safety Centre (WHSC) requires a full-time Construction Training Specialist to assist our efforts to provide high-quality occupational health and safety training services in the construction sector. The Construction Training Specialist will liaise with construction sector clients, develop and deliver training meeting the assessed needs of workers in the construction sector.

The successful applicant must possess a valid driver's licence and own transportation.

More information about WHSC can be found at <https://www.whsc.on.ca/Home>.

Applications will be accepted until **4:30pm, Monday, November 21, 2022**. If interested, please forward your resume to careers@whsc.on.ca

WHSC is committed to fostering a workplace that is both inclusive and representative of the communities we serve. To meet these objectives, we invite all qualified candidates from diverse backgrounds to apply. It is WHSC Policy that all employees work in an inclusive environment that acknowledges and promotes equal rights for all persons, including those with disabilities, as outlined in the *Canadian Charter of Rights and Freedoms*, the *Ontario Human Rights Code* and the *Accessibility for Ontarians with Disabilities Act, 2005*. Please be advised that disability accommodation is available upon request.

Required Knowledge and Skills:

- Understanding of the vision and mission of the Workers Health and Safety Centre
- Advanced knowledge of Ontario health and safety law, with particular strength in the Regulations for Construction Projects
- Excellent knowledge of construction industry practices and organization and grasp of key health and safety concepts
- Excellent research skills
- Excellent writing and proof-reading skills, with an ability to draft text explaining complicated or technical subject matter in a lively and easy-to-understand manner
- Excellent knowledge of adult learning principles and WHSC training techniques
- Advanced understanding of the structure and goals of the labour movement, especially in the in the building and construction sector

Required Experience:

- Completion of WHSC Instructor Training and WHSC Level I or WHSC Basic Certification
- Completion of WHSC Co-Ordinator Training (preferred)
- Use of MS Office suite for word processing and presentations
- At least three years employment in the construction sector
- Served as a worker health and safety representative
- Operated mobile construction equipment such as lift truck, skid steer, mini-excavator, elevating work platforms
- Used fall arrest/protection system
- Delivered a wide range of WHSC training courses

Responsibilities and Duties:

- Establish, coordinate and support a construction sector advisory group to set sector strategy and program goals
- Assist in identifying construction sector training needs and opportunities
- Research good practice and develop tools for identification, assessment and control of construction hazards
- Develop training programs meeting identified construction sector needs using engaging, participant-focused adult learning programs and applying WHSC techniques, formats, styles and core concepts
- Write and co-ordinate graphic design of training manuals
- Travel to client training sites and deliver training programs in the construction sector as needed
- Mentor instructors on training programs, including equipment operating programs
- Communicate with co-workers, clients and trainees in a professional and courteous manner
- Adhere to WHSC operating processes, policies and procedures
- Perform other duties as required